

## **ILTON PARISH COUNCIL**

Councillors are summoned to the meeting of the Parish Council  
To be held at Merryfield Hall on Tuesday 14<sup>th</sup> November 2023 at 6.30 p.m.

The meeting will commence after an open session for Ilton Parishioners only.  
The period of time designated for the open session is a maximum of 30 minutes, with 3 minutes allowed per speaker.

- 1. Attendance and Apologies**
- 2. Declarations of Interest**
- 3. Somerset Council Councillor Report**
- 4. Minutes of the Annual Parish Council Meeting held on Tuesday 10<sup>th</sup> October 2023:** To approve minutes as a true record of the previous meeting.
- 5. Planning Applications**
  - a) 23/02390/FUL: Ilton Cricket Club Copse Lane Ilton  
Proposal: Extension to the existing Cricket Clubhouse to enable for creation of new Home and Away team shower facilities, accessible through existing changing rooms.
- 6. Accounts and Financial Information:**
  - a) To approve the financial statement up to 31/10/23
  - b) To approve payments requiring authorisation
  - c) Bank Mandate update
  - d) Budget 2024/25
- 7. Areas of Responsibility:** To review and agree areas of responsibility for members of the council.
- 8. Village Gateway Signs:** To revisit the previous decision due to additional costs.
- 9. PO Box Address:** To consider use of a PO Box address for the council.
- 10. Key Holders:** To review and update the list of all key holders both within the parish council and village community, where appropriate.
- 11. Copse Lane Land Use for Funerals:** To consider and agree terms of use when related to funeral services.
- 12. Young Person of the Month 2023:** To consider any nominations for the monthly award.
- 13. Updates:** To receive any updates not covered by other agenda items.
- 14. Outstanding Actions:** To receive any updates on outstanding actions from previous meeting(s).
- 15. Matters for report only**
- 16. Items for the next meeting**

**Date of next Ordinary Parish Council Meeting - Tuesday 12<sup>th</sup> December 2023, 6.30pm at Merryfield Hall**